

Microsoft Project Server 2013 for Administrators

Course Outline



Introduction

This four-day course is for individuals administering the Project Server 2013 environment. Students will learn how to install, configure and maintain a Microsoft Project Server 2013 environment. This course also covers deployment “good practices” and taking a phased approach. Each module covers different areas of configuration and setup. Ongoing management and maintenance is also covered.

Audience

This course is intended for administrators, architects, SharePoint administrators and other IT resources who will be responsible for the setup, configuration and maintenance of a Project Server 2013 environment.

At Course Completion

After completing this course, students will be learn about and be able to:

- Project Server Overview
- Deployment Challenges & the EPM Maturity Model
- Installation and Setup
- Post-Installation & Working with the PWA Interface
- Managing Enterprise Fields and Calendars
- Configuring and Managing Demand & Lifecycle Management
- Managing Users and the Enterprise Resource Pool
- Managing Views and Reports
- Initial Settings & Configuration
- Enterprise Global Settings
- Task and Time Management
- Managing Security
- Project Server Ongoing Maintenance
- Managing Project Sites
- Configuring BI & Reporting
- Portfolio Management & Analysis

Microsoft Project Server 2013 for Administrators

Course Outline

MPS13-Administrators

Days of Training: 4

Overview

This course is for individuals administering the Project Server 2013 environment. Students will learn how to install, configure and maintain a Microsoft Project Server 2013 environment. This course also covers deployment “good practices” and taking a phased approach. Each module covers different areas of configuration and setup. Ongoing management and maintenance is also covered.

Prerequisites

To ensure your success, we recommend you have some working knowledge of Enterprise Application servers, TCP/IP, IIS, SQL Server 2008/2012 and Windows 2008/2012 Server.

Training Material

Microsoft Project Server 2013 for Administrators (MPS13_AD)

Module 1: Project Server 2013 Overview
High level overview of Project Server 2013
Infrastructure Overview
What's new 2013

Module 2: Deployment Challenges & the EPM Maturity Model
Organization challenges with EPM
Taking a maturity model approach

Module 3: Installation and Setup
Pre-Installation Checklist
Post-Installation Options

Module 4: Post-Installation & Working with the PWA Interface
Learn about Project Server and SharePoint administration areas
Feature Administration

Module 5: Managing Enterprise Fields and Calendars
Creating Enterprise Custom Fields and Lookup tables
Working with Enterprise Calendars

Module 6: Configuring and Managing Demand & Lifecycle Management
Working with proposals and demand management
Configuring workflows with SharePoint Designer

Module 7: Managing Users and the Enterprise Resource Pool
Add and managing users and groups
AD group and enterprise synchronization

Module 8: Managing Views and Reports
Managing Views and Reports in PWA and Project Professional
Working with the Global Enterprise Template

Module 9: Initial Settings & Configuration
Configuring Enterprise Settings
Configuring global options and settings
Building the OLAP Cube

Module 10: Enterprise Global Settings
Configuring Enterprise Settings
Configuring client grouping, filtering and reporting options

Module 11: Task and Time Management
Configuring Time and Task Management
Understanding Exchange synchron options

Module 12: Managing Security
Working with SharePoint and Project Server security modes
Understanding Security Templates
Configuring Security Groups and Categories

Module 13: Project Server Ongoing Maintenance
Using Project Server Tools for troubleshooting
Understanding Backup and Recovery Strategies
Troubleshooting strategies

Module 14: Managing Project Sites
Customizing the Project Site
Site Permissions & Maintenance

Module 15: Configuring BI & Reporting
Configuring the Business Intelligence area
Reporting options and report types

Module 16: Portfolio Management & Analysis
Creating and managing drivers and prioritizations
Creating Portfolios and Analysis